

Join your colleagues starting this fall for

## Best Practices for Modifying Employee Behavior



Learn to Lead your Employees to Success  
During this Leadership Staff Development  
Event for Principals, Supervisors, HR  
Directors, and Superintendents.



### Module #2: Reinforcing Behavioral Expectations (ONLINE)

**REGISTRATION FEE:**  
\$159.00 BASA Member  
\$209.00 Non-Member

**REGISTRATION DEADLINE:**  
January 26, 2021

**DATE OF WORKSHOP:**  
January 29, 2021

Registration fee includes materials.

**For Principals and Supervisors:** This session demonstrates how an Employee Code of Conduct inspires school leaders to modify employee behavior.

**For HR Directors:** This session details: (1) the framework for such a code; (2) the procedures that need to be included for principals and supervisors; and (3) how to implement such a code.

**For Superintendents:** This session explores criteria for implementing such a code using state law, board policies, and master agreements.

#### Schedule

8:30 a.m. - 12:00 p.m.

- Introduction to Session 1
- Considerations for Structuring an Employee Code
- Lack of Professional Competence as Grounds for Employee Discipline
- Differentiating Board Policy Violations from Other forms of Employee Misconduct
- Dishonesty, Records Falsification or Failure to Accurately Provide Requested Information
- Insubordination and Related Non-Compliance
- Attendance, Leave or Contract Day Policy Violations

11:00 a.m. - 1:00 p.m.

- Release for Lunch

1:00 p.m. - 3:30 p.m.

- Introduction to Session 2
- Examples of Employee Misconduct with Potential Criminal Consequences
- Examples of Employee Misconduct with Potential Civil Consequences
- Addressing Potential Gaps in the Code of Employee Conduct
- The Role of Federal and State Statutes in the Employee Code
- The Role of Negotiated Agreements in the Employee Code
- Workshop Experience Survey

*"I had such a positive experience with UpSlope in my former district that one of my very first decisions as a superintendent was to bring this training to my new district. I can truly say that as a district, we are in a better place today by adding this program for our leadership team."*

Jeff Holbrook, Superintendent  
Hopewell-Loudon Local Schools



Ohio's Superintendent Association

## Best Practices Module 2



# "Reinforcing Behavioral Expectations" UPSLOPE

*Demonstrated Strategies for School Success*

Complete registration form and enclose a check or purchase order and mail to:

BASA

8050 North High Street, Suite 150

Columbus, OH 43235 or Fax to (614) 846-4081 or

Register Online at <https://basa.finalforms-amp.com>

**REGISTRATION DEADLINE:** January 26, 2021

Full Name:	Title:
Organization/School District:	
Address: (Street/City/State/Zip)	
Phone #: _____-_____-_____	Fax #: _____-_____-_____
Email:	

Workshop Fees	
	\$159.00 BASA Member (single day)
	\$209.00 Non-Member (single day)

Workshop Payment Type	
	Check Enclosed (payable to BASA)
	Purchase Order Number (if applicable): _____
	Invoice Me

### Cancellations & Refunds:

Refunds or credit will be given only for cancellations made in writing & received by the BASA office up to five business days prior to the event date. Cancellations 5 business days or less prior to the event are subject to a 50% cancellation fee. No refunds will be given for "no-shows."

### Additional Information:

Participants will receive a certificate of completion and should discuss the outcomes of their experience with their Local Professional Development Committee (LPDC).

### Questions?

For additional information, contact BASA via email at [events@basa-ohio.org](mailto:events@basa-ohio.org) or by phone at 614-846-4080.